

GRADUATE REQUEST FOR PROGRAM WITHDRAWAL

This form is to be used by graduate students who would like to **formally withdraw from their graduate program**. Please fill in the form and discuss your decision with your Graduate Coordinator and the Faculty of Graduate Studies. The form with all signed approvals will be submitted to Enrolment Services - Academic Advising, Records and Registration directly from the Faculty of Graduate Studies for final processing. Once the withdrawal has been finalized, students will receive an email to their Lakehead University email account.

Withdrawal from a graduate program is separate from course registration. Course add and drop dates must be adhered to. **Fees may still apply.**

For students who are currently registered and have not dropped their course registration by the deadline as outlined in the Academic Calendar; program withdrawal forms received after the last day to drop in a term will **be assessed at the beginning of the NEXT term and will be effective at that time.** All other withdrawals will be effective as of the Faculty of Graduate Studies approval date.

I would like to formally withdraw from my graduate program at Lakehead University.

NOTE: This does not affect your current course registration. You must drop your course registration separately.

STUDENT INFORMATION

Last Name	First Name
Student ID Number	Lakehead University Email

Current Graduate Program

DEGREE		Ex: Master of Arts
MAJOR		Ex: Biology, Physics
SPECIALIZATION		Ex: Gerontology, None
ROUTE/OPTION		Ex: Thesis, Project, Course

Please indicate the reason for your request:

Student signature	Date
Supervisor	Date
Graduate Coordinator/Chair	Date
Graduate Funding Officer	Date
Faculty of Graduate Studies	Date

For Office Use Only	GS	ES	Date
Comments			